

MINUTES
Board of Directors Meeting
Friday, May 16, 2008
Diocese of Yakima, Yakima

ATTENDANCE

Members present: Roger Bairstow, Guillermo Castaneda, Mike Gempler, Dixie Kracht, Mario Villanueva, Tomás Villanueva and Mike Youngquist. Members participating by phone: Gloria Burton. Ex Officio members present: Janet Abbett, Washington State Department of Community, Trade, and Economic Development. Guests: Marty Miller. Staff present: Brien Thane and Rosalinda Mendoza.

Members not present: Billie Heath, Donn Etherington, Alicia McRae, John Smith, Stella Vazquez, and Steven Witte.

WELCOME AND INTRODUCTIONS

Mario Villanueva called the meeting to order at 12:25 p.m., there being a quorum present.

I. APPROVAL OF AGENDA

The Agenda was reviewed. Brien Thane asked to move the agenda items that require Board approval earlier in the Agenda (Nominating Committee, Bylaws Amendment, and Fiscal Year 2007 Independent Audit) and to include discussion of the bank signatory resolution to the agenda. Directors present agreed.

VI. Nominating Committee

The Nominating Committee (Billie Heath, Alicia McRae, Steve Witte and Mike Youngquist) have met by conference call three times. Mike Youngquist noted that there are two vacant positions and reported that they have nominated the Executive Director of Office of Rural and Farmworker Housing, Marty Miller to serve as a Community-based Housing Representative.

Mike Youngquist moved the election of Marty Miller as a housing representative. Tomás Villanueva seconded the motion, which passed unanimously.

Brien reported that he has met with WaMu Bank officers to transfer the Trust's savings account to a Money Market account as approved at the April 2008 Board Meeting. He also stated that directors must approve a resolution in WaMu's format to add Billie Heath, John Smith and Mike Youngquist as signers in the Trust's bank accounts as they approved by motion on April 18. *Guillermo Castaneda moved to adopt a resolution to add west-side check signatories (Billie Heath, John Smith and Mike Youngquist). Roger Bairstow seconded the motion. Motion passed unanimously.*

V. Bylaws Amendment – Executive Committee Composition

At the April Board Meeting staff was directed to draft a resolution amending the Bylaws to specify that the Executive Committee consist of the four officers and up to three additional directors. Brien stated that the Resolution 2008-1 was distributed to all directors more than 10 days in advance of today's meeting, in accordance with Article 10 of the Bylaws. *Tomás moved and Marty seconded adopting Resolution 2007-1 as amended. Motion passed unanimously.*

II. APPROVAL OF THE MINUTES

The Minutes of the April 18, 2008 and August 17, 2007 Board meeting were reviewed. *Guillermo Castaneda moved approval of the Minutes. Tomás seconded the motion, which passed unanimously.*

VII. Fiscal Year 2007 Independent Audit

Brien met with the auditors from LeMaster Daniels on Thursday, May 15 to review the draft Fiscal year 2007 Independent Audit. A draft of the Financial Statements and Independent Auditor's Report was distributed to directors for review. Brien reported that there weren't any audit findings and the Profit/Loss Statement and Balance Sheet were exactly the same as those the Board previously approved.

Tomás moved to conditionally approve the audit pending approval by the Finance Committee. Guillermo seconded the motion. Marty recused himself because ORFH was previously the Trust's financial manager for FY 2007. Mike Gempler stated that as Treasurer of the Trust he supports the motion and will review the audit with the Finance Committee. Motion passed unanimously.

III. Farmworker Survey and Outreach Program

Brien reported that staff presented the survey results at the Skagit County Public Hearing on 4/29. Another survey presentation is scheduled for 5/29 at the Ringold Meeting in Tri-cities. Staff has drafted a survey roll-out plan (attached) and recommends that we start with regional survey forums in Central and Eastern Washington that also launch our Outreach Program and lead up to a Seattle event with Sen. Murray as suggested by directors at the March Meeting. The event with Senator Murray in Seattle would be during the Senate's August 11-22 recess and be targeted to funders and Seattle media.

Mike Gempler and other directors urged everyone not to underestimate rural communities because they are more likely to scrutinize the survey report. Marty asked if Sen. Murray's office approved the Trust doing the survey rollout without the presence of Sen. Murray. Mario replied that based on the board's conversation with Mary McBride it was all right to carry out the survey release without Sen. Murray. Mario directed staff to email updated survey schedule to board members. Staff urged directors submit their survey edits and agreed to extend due date to May 23rd.

Mike Youngquist suggested that the Trust mention our Accord and the Statement of Rights and Responsibilities in our survey presentation. Mike Gempler and other directors stated that the outreach component should be limited to email lists so we can update community members on Trust events. Marty recommended that we use the Fall Board Retreat as an opportunity to plan the Trust's next steps after the survey rollout. Janet Abbett advised that the Board discuss the survey findings together before the survey release at our next board meeting. After considerable discussion the Board agreed by consensus that staff should focus on preparing for the Seattle survey event, and directors will discuss at the June 27th meeting how the Survey Report is important to them and their sector.

VII. Program Updates

Effective Messaging/Communications Strategy

As directed at the April meeting, Brien is working with the WA Low Income Housing Alliance to develop a detailed proposal.

Green On-Farm

On Monday 4/7, Mithun Architects submitted their draft report to the Trust. Staff also provided ORFH with a copy of Mithun's draft report to coordinate our work with their research on cost differentials between Temporary Worker Housing Code and conventional code.

Staff provided an overview of their comments on the draft report. Dixie suggested that the Mario as President of the Trust speak with Tom Byers to help finalize this project.

Fundraising

Staff submitted a proposal for \$7,500 to US Bank on May 2 and has been negotiating the grant contract for Enterprise Community Partners' award of \$35,000.

Mario asked for an update on both the Allen and Gates applications. Brien replied that we need to reapply for the Allen Foundation to be considered again and that the Gates Foundation is not interested in the Community Capacity Funds and so we are looking at community outreach as part of our Gates Foundation application.

ADJOURNMENT

There being no further business, the meeting adjourned by consensus at 3:00 p.m.

Respectfully Submitted: _____
Secretary

Approved: _____
President/Vice President