

MINUTES
Board of Directors Meeting
Friday, November 21, 2008
Catholic Charities Housing Services
Yakima, Washington

ATTENDANCE

Members present: Roger Bairstow, Guillermo Castaneda, Donn Etherington, Dixie Kracht, Alicia McRae, Marty Miller, Judith Olsen, Stella Vasquez, Tomás Villanueva, Steven Witte and Mike Youngquist. Members participating by phone: Billie Heath. Ex Officio members present: Janet Abbett, Washington State Department of Community, Trade, and Economic Development. Staff present: Brien Thane and Rosalinda Mendoza.

Members not present: Gloria Burton, Mike Gempler, Mary McBride, John Smith and Mario Villanueva.

WELCOME AND INTRODUCTIONS

Since Mario Villanueva was not present at the meeting, Steve Witte was asked to chair the meeting. Steve called the meeting to order at 10:53 a.m., there being a quorum present.

Everyone welcomed Judith Olsen to the Trust Board.

II. APPROVAL OF CONSENT AGENDA

The Consent Agenda was reviewed. Brien Thane asked to remove Financial Reports from the Consent Agenda because the Finance Committee did not receive complete Fiscal Year-end 2008 Statements to recommend approval. Board members present agreed. *Dixie Kracht moved approval of the Consent Agenda (September 19th Board Minutes and Program Updates/Executive Director's Report).* Roger Bairstow seconded the motion which passed unanimously.

III. Work Session 1: 3-Year Work Plan

Brien asked directors to share comments on our October Retreat. Dixie and several directors stated that more time to complete the work at the retreat would have been better. Roger advised that we have retreats more frequently. The Board of Directors expressed great satisfaction with the facilitating work of Melora Hiller. Roger and Janet Abbett suggested that the Trust have an Annual Board Retreat. Dixie proposed that we use the Annual Retreat to evaluate the entire Board. Board Members agreed that October is a good time for an annual retreat.

Staff presented a draft 3-Year Work Plan that directors agreed on at the October Retreat. Donn Etherington and a couple of directors asked for clarification of the Trust's purpose and mission. General discussion ensued. All Board Members present agreed that the Trust is not a developer and that the main Trust functions include the following:

- Advocacy and Education- to build broader support for farmworker housing, help combat NIMBYism and overcome regulatory barriers. Provide leadership by reaching out to all constituents and bringing the Agricultural Industry and Labor Advocates together.
- Research-to identify benefits of farmworker housing, best practices, define farmworker housing needs and provide solutions.

- Combined (pooled) fundraising/Re-granting-to strengthen full spectrum of providers and their housing delivery systems.
- Set standards/criteria for quality housing and related programs.

Brien asked to skip Committee Charters in the agenda because of the lack of time and the directors agreed.

V. Work Session 2: Fundraising

Brien asked all directors to help identify foundations, corporations and others that could help fund the Trust. Board Members broke into small work groups and discussion ensued. Donn suggested that the Trust search for donated help in our organizational capacity. Judith Olsen advised using interns and volunteered to connect the Trust with organizations that use interns for assistance.

VI. Announcements and Updates

Janet Abbett: CTED rolled out their new and improved Infrastructure Loan Program. CTED has already received 14 applications.

Marty Miller: Recently attended a stakeholder meeting in St. Louis to discuss improvements in the USDA Farm Labor Housing Program. Also, ORFH and the Housing Authority of Chelan County/City of Wenatchee will finish building their seasonal-occupancy farmworker development by the end of this year.

Tomas Villanueva: Teachers United is organizing Migrant Council employees. The proposal to unionize was short by three votes (287 to 290) but there will be a reelection.

Stella: Submitted a letter of resignation to the Trust Board of Directors.

VII. December 19th Meeting Agenda Items

Board members agreed to continue discussion of the 3-Year Work Plan at the December Meeting. Guillermo asked if the Trust plans to hire a fund developer as soon as possible. Brien stated that a fund developer was budgeted for FY 2009 and the hiring is scheduled for May 2009. Guillermo proposed that the hiring begin as soon as possible. Tomas agreed but stated that we need updated Financial Reports before we can begin hiring. Roger encouraged the Executive Committee to hire a fund developer before May if possible. *Guillermo moved to authorize the Executive Committee to collaborate with the Finance Committee and Staff to hire a Fund Developer sooner than the scheduled May date. Tomas seconded the motion. Motion passed with Tomas voting against the motion.*

ADJOURNMENT

There being no further business, Dixie moved and Roger seconded adjournment. The meeting was adjourned at 3:00 p.m.

Respectfully Submitted: _____
Secretary

Approved: _____
President/Vice President