

MINUTES
Board of Directors Meeting
Friday, April 17, 2009
John A. Cherberg Building, Conference Room B-C
Olympia, Washington

ATTENDANCE

Members present: Gloria Burton, Billie Heath, Marty Miller, Mario Villanueva, Tomás Villanueva and Mike Youngquist. Members participating by phone: Roger Bairstow, Guillermo Castaneda, Donn Etherington, Mike Gempler, Alicia McRae, Judith Olsen, John Smith, and Steven Witte. Ex Officio members present: Janet Abbett, Washington State Department of Community, Trade, and Economic Development. Staff present: Brien Thane and Rosalinda Mendoza.

Members not present: Dixie Kracht and Mary McBride.

WELCOME AND INTRODUCTIONS

Mario Villanueva called the meeting to order at 11:35 a.m., there being a quorum present.

I. APPROVAL OF AGENDA

The April 17th Meeting Agenda was reviewed and approved by Board consensus.

II. APPROVAL OF CONSENT AGENDA

The Consent Agenda was reviewed. *Guillermo Castaneda moved approval of the Consent Agenda (March 20th Board Minutes, March 2009 Financial Statements, and Program Updates/Executive Director's Report). Steve Witte seconded the motion which passed unanimously.*

III. Cashflow Forecast

The Finance Committee met on 4/8 to discuss the Cashflow Forecast that was presented at the March Board Meeting. The Finance Committee recommends approval of the budget projections and presenting the monthly financial statements in comparison to both the approved budget and the forecast. *All Board Members present approved the Cashflow Forecast by consensus.*

Brien Thane announced that Laura Flores Cantrell has been hired as the new Trust Development Director. Roger Bairstow asked staff to email her resume to the entire Board.

IV. 3-Year Work Plan: Housing Production Goals

Brien presented the historical housing production data the Board requested. General discussion ensued regarding the many variables affecting production and possible additional analysis. Board Members agreed to review the development pipelines and the updated historical data to help develop Trust Housing Production Goals at the May Meeting.

Rosalinda Mendoza presented the binder copies of the Trust Work Plans for the Board. Rosalinda noted that the additional plans such as the Fundraising Plan will be included later in the binder. Marty Miller reminder board members that these work plans are for internal use only and that staff has a synopsis available that is better formatted for potential partners.

V. Board Elections

The Nominating & Governance Committee convened twice (4/1 and 4/7) to prepare a nomination slate for electing directors and officers. The committee reviewed the Board of Directors' Profile and the Trust's work plan to create a set of recruiting priorities. The Nominating & Governance Committee agreed to focus recruitment efforts on candidates with legal, labor organizing and/or social services (health, education, etc.) experience. Also, the Nominating Committee discussed membership and elections for all the Trust committees. Most of the Trust committees were formed at the October Retreat and recently began meeting. The Nominating & Governance Committee recommends maintaining the same committee assignments until our next Annual Board Meeting.

As a member of the Nominating & Governance Committee, Billie Heath reported that Dixie Kracht's term is expiring and she is not seeking reelection because of time constraints. However, Billie stated that Dixie is interested in being considered in the future and has been added to our list of Potential Board Candidates. The Nominating & Governance Committee recommended that Donn Etherington be re-elected as a Grower Representative and Gloria Burton as a Community-based Housing Provider Representative. *Marty Miller moved to reelect Donn Etherington and Gloria Burton to four-year terms as directors. Tomás Villanueva seconded the motion. The motion passed unanimously.*

Billie noted that there are two vacant positions and reported that they have nominated former Columbia Legal Services Attorney, Robbie Scott to serve as an Advocacy Organization Representative.

Tomás moved the election of Robbie Scott as a farmworker advocate representative. Marty seconded the motion, which passed unanimously.

Marty moved to reelect for one-year terms as officers Mario Villanueva, President; Steve Witte, Vice-President; Gloria Burton, Secretary and Mike Gempler, Treasurer. Guillermo Castaneda seconded the motion. Motion passed unanimously.

VI. Effective Messaging for Legislators

Brien reviewed the materials for our legislator visits. Brien encouraged all directors participating by phone to contact their legislators.

VII. Invited Guests

Brien reported that Rep. Phyllis Gutierrez Kenney met with the Trust Board before our meeting and that we will not have guests during the meeting.

ADJOURNMENT

There being no further business, Billie moved and Tomás seconded adjournment. The meeting was adjourned at 12:08 p.m.

Respectfully Submitted: _____

Secretary

Approved: _____

President/Vice President